

# Welcome Transfer Students

## New Student Checklist



Welcome to Washington State University Tri-Cities, a wonderful place to learn about the world and yourself. As a transfer student you've already had an introduction to college life and you understand the value of becoming acquainted with your campus community. Time is of the essence however, because you're likely well on your way toward accomplishing your educational goals. Whether you're transferring to our campus from a community college or another four-year university, you'll find information below that will help make your transition easier.

### Receive Offer of Admission letter

### Reserve Your Space

Make your non-refundable advance payment towards tuition at [www.wsu.edu/advancepay](http://www.wsu.edu/advancepay) or mail it in the enclosed envelope provided in your offer packet.

### Academic Advising

Academic advising is required for all undergraduate students each semester. If you have not met with your advisor to develop your academic plan and select courses, please contact her to schedule your appointment. You will register for classes during student orientation.

**Business Administration, B.A.** – Kristin Wilson, [kristenwilson@tricity.wsu.edu](mailto:kristenwilson@tricity.wsu.edu) or (509) 372-7614

Majors: *Accounting, Accounting and Information Systems, Business Administration, Management and Operations*

**Computer Science, B.A. or B.S.** – Kristin Wilson, [kristenwilson@tricity.wsu.edu](mailto:kristenwilson@tricity.wsu.edu) or (509) 372-7614

**Digital Technology and Culture, B.A.** – Kristy Gutierrez, [kgutierrez@tricity.wsu.edu](mailto:kgutierrez@tricity.wsu.edu) or (509) 372-7241

**Electrical Engineering B.S.** – Kristin Wilson, [kristenwilson@tricity.wsu.edu](mailto:kristenwilson@tricity.wsu.edu) or (509) 372-7614

**Elementary Education, B.A.** – Lindsay Lightner, [llightner@tricity.wsu.edu](mailto:llightner@tricity.wsu.edu) or (509) 372-7366

**Education Master Programs** – Helen Berry, [hberry@tricity.wsu.edu](mailto:hberry@tricity.wsu.edu) or (509) 372-7396

**English, B.A.** – Kristy Gutierrez, [kgutierrez@tricity.wsu.edu](mailto:kgutierrez@tricity.wsu.edu) or (509) 372-7241

**Environmental Science, B.S.** – Lindsay Lightner, [llightner@tricity.wsu.edu](mailto:llightner@tricity.wsu.edu) or (509) 372-7366

**History, B.A.** – Kristy Gutierrez, [kgutierrez@tricity.wsu.edu](mailto:kgutierrez@tricity.wsu.edu) or (509) 372-7241

**Integrated Plant Sciences, B.S.** – Lindsay Lightner, [llightner@tricity.wsu.edu](mailto:llightner@tricity.wsu.edu) or (509) 372-7366

Option: *Viticulture and Enology*

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**Humanities, B.A.** – Kristy Gutierrez, [kgutierrez@tricity.wsu.edu](mailto:kgutierrez@tricity.wsu.edu) or (509) 372-7241

Areas of Study: *English, History, Fine Arts*

**Mechanical Engineering, B.S.** – Kristin Wilson, [kristenwilson@tricity.wsu.edu](mailto:kristenwilson@tricity.wsu.edu) or (509) 372-7614

**Nursing, B.S., R.N. to B.S.** – Linda Miller, [millerl@tricity.wsu.edu](mailto:millerl@tricity.wsu.edu) or (509) 372-7202

**Nursing R.N. to B.S.N.** – Susan Campbell, [susan\\_campbell@tricity.wsu.edu](mailto:susan_campbell@tricity.wsu.edu) or (509) 372-7169

**Sciences, B.S.** – Linda Miller, [millerl@tricity.wsu.edu](mailto:millerl@tricity.wsu.edu) or (509) 372-7202 - *General Biological Science, Biology*

Lindsay Lightner, [llightner@tricity.wsu.edu](mailto:llightner@tricity.wsu.edu) or (509) 372-7366 - *General Physical Science, Chemistry*

**Social Science, B.S.** – Kristy Gutierrez, [kgutierrez@tricity.wsu.edu](mailto:kgutierrez@tricity.wsu.edu) or (509) 372-7241

Areas of Study: *Anthropology, Criminal Justice, Human Resources/Personnel, Psychology, Sociology*

**Undecided** – Linda Miller, [millerl@tricity.wsu.edu](mailto:millerl@tricity.wsu.edu) or (509) 372-7202 or Kristy Gutierrez, [kgutierrez@tricity.wsu.edu](mailto:kgutierrez@tricity.wsu.edu) or (509) 372-7241

### ❑ Writing Portfolio

This is a mid-career assessment of your writing; some papers from your previous secondary education may be part of this portfolio. Contact Joanne Baker at (509) 372-7217 or [jbaker@tricity.wsu.edu](mailto:jbaker@tricity.wsu.edu) or go to [www.tricity.wsu.edu/student-affairs/juniorwriting](http://www.tricity.wsu.edu/student-affairs/juniorwriting)

### ❑ Disability Services

The Disability Services office provides reasonable accommodation, information, and resources to currently enrolled WSU Tri-Cities students. Reasonable accommodations are available for students who have a documented disability, even if a disability is temporary. Students requesting accommodations should complete the Disability Disclosure Form online. For more information about Disability Services, or to submit a disclosure form, go to [www.tricity.wsu.edu/disability](http://www.tricity.wsu.edu/disability).

### ❑ Financial Aid

The Financial Aid and Scholarships Office is located in West Building Room 269 H. The FAFSA school code is 003800 and the priority deadline is February 15. The WSU scholarship application is available at [www.finaid.wsu.edu](http://www.finaid.wsu.edu) and is due by January 31. For questions, visit [www.tricity.wsu.edu](http://www.tricity.wsu.edu) and click “Financial Aid & Scholarship” or contact Christina Davis at [cmdavis@tricity.wsu.edu](mailto:cmdavis@tricity.wsu.edu).

### ❑ Register for PROWL - WSU Tri-Cities' New Student Orientation

All new students are required to attend PROWL - new student orientation. We will personally guide you through the steps of becoming a WSU Tri-Cities student before school starts and to welcome you to the Cougar family. A \$50.00 non-refundable fee is required (plus 1 guest). Visit [www.tricity.wsu.edu/prowl](http://www.tricity.wsu.edu/prowl) to register online.

### ❑ Tuition/Fee Payment

Tuition is due the first day of classes and can be paid through a variety of methods including:

- In person – Pay at the Student Accounts window located in West Building Room 267A or use the payment drop box located outside of Student Accounts (include Student ID number on check - checks only do not send cash).
- By mail – Send your check or money order (do not send cash) including Student ID number to: WSU Tri-Cities, Student Accounts, 2710 University Drive, Richland, WA 99354-1671.
- Online – through your myWSU account.

*Note: WSU does not send out billing statements for tuition. Tuition and fee rates can be found online. For your specific tuition fee, log into your myWSU account.*