

PROGRAM OFFERING
MAILER ENTERPRISE INTEGRATION
MARKETING SPECIALIST - PROFESSIONAL AND SPECIALIST INTERN

Opening Date: August 15, 2006

Closing Date: August 30, 2006

The United States Postal Service (USPS) is seeking a talented individual who is looking for a career challenge to participate in their Professional and Specialist Intern (PSI) Program, located in the Marketing Technology and Channel Management (MTCM) group at the Postal headquarters in Washington, D.C. Successful candidates participate in a two year developmental assignments and training program which will improve individual knowledge, skills, and abilities.

The developmental program is designed to provide a comprehensive understanding of business mail acceptance business practices and the business processes and information systems that support them. Activities will include: interfacing with customers to develop requirements, test, deploy and implement new approaches, policies, systems and procedures for accepting, verifying and inducting mail; conducting statistical and mathematical analysis of data; and developing and presenting briefings to internal and external customers and customer groups.

Entry level of the PSI is EAS-19 and salary range is \$43,891 to \$72,393. After successful completion of the first year, the PSI will be promoted to an EAS-21. At completion of the two year program, target outplacement is a Marketing Specialist, EAS-23 and will be assigned to the Mailer Enterprise Integration department.

Note: Non-postal applicants will find general information about USPS employment and benefits on-line at <http://www.usps.com/employment/>.

HOW TO APPLY:

- Applications will be accepted from 12:00 am EST on August 15, 2006 through 11:59 pm EST on August 30, 2006.
- Complete an on-line occupational questionnaire which includes narrative responses to the occupational specific questions. The questionnaire is designed to evaluate your knowledge, skills, and abilities related to the requirements of the position. This occupational questionnaire can be found at <https://www.hr-services.org/usasonlineapp/usasonlineapp.aspx?strVIN=PH117634>. Also, you may use the following link if you start the questionnaire and need to go back later to complete it: <https://www.hr-services.org/usasonlineapp/usasonlineapp.aspx?strVIN=> . We highly encourage applicants to complete the questionnaire and submit you resume via the on-line method, as that is the quickest and easiest process. If you are not able to complete it on-line and need a reasonable accommodation, please email uspsintern@opm.gov (Subject line: PH117634) or contact the USPS Vacancy Message Center at 215-861-3025.
- Submit a resume (or first two pages of PS Form 991) which include the name and address for the educational institution granting your Masters degree. Please put your name and Social Security number on all application materials. You will be given directions on submitting your resume (or PS Form 991) at the end of the on-line occupational questionnaire.

ELIGIBILITY:

- Must be a U. S. citizen or a citizen of American Samoa or a territory owing allegiance to the United States, or have permanent resident alien status.
- Hold a Master's Degree in business administration, information technology, or a related field (e.g. finance, economic, systems design) from a graduate school accredited by a national or regional accreditation organization recognized and sanctioned by the U.S. Department of Education. This degree must be completed on or before August 30, 2006.
- Qualified applicants must complete and submit an occupational questionnaire and resume (or the first two pages of PS Form 991). Instructions can be found under the 'How to Apply' section.
- Successful applicants must be available to participate in an interview at Postal Service Headquarters, Washington, D.C.

UNITED STATES POSTAL SERVICE IS AN EQUAL OPPORTUNITY EMPLOYER, THE UNITED STATES POSTAL SERVICE PROVIDES REASONABLE ACCOMMODATION TO QUALIFIED INDIVIDUALS WITH DISABILITIES. IF YOU NEED A REASONABLE ACCOMMODATION FOR ANY PART OF THE APPLICATION, BIDDING, INTERVIEW, AND/OR SELECTION PROCESS, PLEASE CONTACT THE OFFICE IDENTIFIED ON THE VACANCY ANNOUNCEMENT. THE DECISION ON GRANTING REASONABLE ACCOMMODATION WILL BE ON A CASE-BY-CASE BASIS.