

**Application to Certify as a Minor in Business Administration
Tri-Cities Campus
Non Business Majors Only**

The following application will help identify those students who will be eligible to apply for certification of a business minor. So that your application will be considered, complete each entry on this form and make sure that the information you enter is accurate. This application is required for the Tri-Cities campus only and should be turned in to Kristen Wilson (kristenwilson@tricity.wsu.edu, West 263B).

Choosing a Minor Emphasis – Business Administration minors may tailor their minor to emphasize: Accounting, General Business, Human Resource/Personnel, and Management Information Systems.

Certifying Requirements – Applicants must currently be certified in a major, have 60 semester credit hours, and a 2.5 cumulative GPA. All three (3) of these requirements must be met at the time you apply or your application will be denied.

All students will be notified of their status via their WSU e-mail address.-

Last Name:		WSU Email:	
First Name:		Major:	
WSU #:		# Credits:	
Telephone #:		Current GPA:	

Indicate the Business Administration emphasis you prefer.

- | | |
|---|---|
| <input type="checkbox"/> Accounting | <input type="checkbox"/> General Business |
| <input type="checkbox"/> Human Resource/Personnel | <input type="checkbox"/> Management Information Systems |

A certified business administration minor must maintain a cumulative GPA of at least a 2.5 in the required course work in order to be awarded a business minor.

I acknowledge that the information provided above is correct. I understand that this application is not a guarantee that I will be accepted to certify a minor in the College of Business.

Student Signature

Date