

2012 EXAM PROCTORING CALENDAR

www.tricity.wsu.edu/academicaffairs/proctoring.html

- Schedule is subject to change. Please check this calendar and web page **again on exam day**.
- Changes due to inclement weather will be posted on www.tricity.wsu.edu
- \$15 exam fee applies to WSU Online and Non WSU students only and must be paid at the cashier's office (East Bldg, Rm 254; www.tricity.wsu.edu/studentaccounts; 372-7498) prior to taking the exam.
- Richland on-campus students require proctoring pre-approval from office of Academic Affairs
- Appointments are not required or scheduled except for Urgent Needs Proctoring.

Regular Proctoring Hours: Wednesdays: 1 - 6 pm
 Thursdays: 3 - 8 pm
 Designated Fridays: 11 - 4 pm
 Designated Saturdays: 10 am - 3 pm (no Saturdays May 5th through August)

Urgent Needs Proctoring: Proctoring outside of the normal schedule will be considered on a case by case basis. Send written request to exam proctor two (2) days in advance explaining your situation.

SCHEDULE EXCEPTIONS:

- No Saturday proctoring May 5th through August.
- March: **AMENDED HOURS:** Wednesday 14th to Friday 16th - 11 a.m. to 4 p.m. (Spring vacation)
- July: **NO PROCTORING** Wednesday 4th and 5th
- August: Proctoring available **2 DAYS ONLY** - Wednesday 15th & Thursday 16th - 11 a.m. to 4 p.m.
- November: **NO PROCTORING** Monday 19th through Saturday 24th (Thanksgiving Holiday)
- December: **AMENDED HOURS:** Wednesday 19th through Friday 21st - 11 a.m. to 4 p.m.
- December: **NO PROCTORING** Saturday 22nd through Monday 31st (Winter Holiday)

January						
SU	MO	TU	WE	TH	FR	SA
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

February						
SU	MO	TU	WE	TH	FR	SA
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29			

March						
SU	MO	TU	WE	TH	FR	SA
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

April						
SU	MO	TU	WE	TH	FR	SA
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

May						
SU	MO	TU	WE	TH	FR	SA
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

June						
SU	MO	TU	WE	TH	FR	SA
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

July						
SU	MO	TU	WE	TH	FR	SA
1	2	3	4	5	6	7
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15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

August						
SU	MO	TU	WE	TH	FR	SA
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

September						
SU	MO	TU	WE	TH	FR	SA
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

October						
SU	MO	TU	WE	TH	FR	SA
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

November						
SU	MO	TU	WE	TH	FR	SA
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

December						
SU	MO	TU	WE	TH	FR	SA
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

Exam Proctors: Fall & Spring Semesters - Mona T. Ramos
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