



World Class. Face to Face.

**APPLICATION FOR REINSTATEMENT
to the WSU Tri-Cities campus only**

Please complete this application thoroughly and thoughtfully. **Handwritten applications will not be accepted.** Type your complete response then **TAB** between areas. Complete the Personal Statement as a separate typed document. When finished with this form, you must print this application, attach your Personal Statement with any documentation and submit with process fee payment.

Today's Date: _____ I am deficient under Rule: _____
 Name: _____ WSU ID Number: _____
 Address: _____ City, State: _____ Zip: _____
 E-mail Address: _____ Home Phone: _____
 If reinstated, I plan to study: _____ Last Advisor: _____
 Last enrolled at WSU: _____ Year: _____ Application for: _____ Year: _____

Since last enrolled at WSU, I have attended or will be attending the following institutions. (Please include summer school attendance.) I understand complete, official transcripts must be received before a final decision will be made. You must send complete, official transcripts which must be received by Washington State University Tri-Cities, 2710 University Drive, Richland, WA 99354-1671 before a final decision will be made.

Name of Institution:	Location (City, State):	Starting Term/Year:	Ending Term/Year:
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

PERSONAL STATEMENT

Your personal statement showing potential for future academic success is crucial in considering your application for reinstatement to the university. We support your desire to be a part of the university but without a complete personal statement, it will not be possible to give your application thoughtful consideration. Please respond to each of the following in a separate typed document. Handwritten personal statements will not be accepted.

1. State your reasons for a deficient GPA during your last enrollment at WSU. Be specific and provide details in your statement. Part of your statement should include, but not be limited to, the following information: class participation, adequate study time, commitment, motivation, involvement with advisor, instructors, tutoring, and other academic support services.
2. Describe how the situation that created your deficiency has changed and what you have learned to prevent the recurrence of a deficient GPA.
3. In what kinds of volunteer or paid employment activities did you participate during the semester(s) in which you were deficient?
4. What other obligations did you have during the semester(s) in which you were deficient?
5. Why did you choose your proposed major, and how do you intend to successfully complete the requirements for graduation?

REINSTATEMENT APPLICATION PROCESS AND FEE

By signing this application for reinstatement:

- I certify that the information provided on this application is complete, true, and accurate.
- I authorize WSU to communicate with me through e-mail regarding this reinstatement.
- I understand that the reinstatement application processing fee does NOT guarantee that I will be reinstated.
- I understand that I must enclose a check or money order made out to "Washington State University" for the nonrefundable Reinstatement Application Processing Fee (\$50, 1st time deficient; \$75, two or more times deficient) or may provide my credit card information by fax (and authorize processing of) or by phone (509) 372-7498 after submitting my application.
- I understand payment is non-refundable and non-transferable.

Signature: _____ Date: _____